



Financial Literacy Implementation Calendar

Before School Starts

Activity	Files You'll Need
<ul style="list-style-type: none">• Set up a bulletin board area for your Edu-Enterprises and to keep track of your employees.	<ul style="list-style-type: none">• Edu-Enterprises Poster• Help Wanted Poster• Job Charts Bulletin Board
<ul style="list-style-type: none">• Print the provided currency or purchase packs of money at the dollar store.	<ul style="list-style-type: none">• Edubucks
<ul style="list-style-type: none">• Decide if your students will have monthly expenses. Make a chart expressing these expenses. (Ex. Desk rental fee)• Decide which ways your students can earn money and how much they can earn. (Ex. 100 on a test earns a dollar)	
<ul style="list-style-type: none">• A money graphing set of charts is included. If desired, have students graph their money daily or weekly.	<ul style="list-style-type: none">• Money Graphing
<ul style="list-style-type: none">• Choose a time of day once each week to "Open Your Bank". Have deposit and withdraw slips available to them during that time.	<ul style="list-style-type: none">• Deposit & Withdraw Slips



First Quarter

Week	Activity	Files You'll Need
1	<ul style="list-style-type: none"> • Introduce Class Jobs; encourage students to apply for a job. (Jobs are editable, so you can add to them or change them up.) • Make applications due by the end of the week so that you can have new jobs start at the beginning of next week. • Use the employee tracker to help you keep track of all the students you have hired. I keep my employees for 4 weeks and pay them after their time is up. 	<ul style="list-style-type: none"> • Employee Tracker • Job descriptions & applications • Book Souvenirs (for librarian) • Messy Desk Citations (for custodian)
2	<ul style="list-style-type: none"> • Announce your Job Hires • Introduce Bank Accounts; encourage students to apply for an account. • I usually offer a \$20 incentive to open an account! • When you've received the application, set up the accounts in the Classroom Banking Excel Spreadsheet. Each student gets their own tab. If you have a switch class, use 2 excel files. • Give students their register and Debit Card • Give students checks 	<ul style="list-style-type: none"> • Bank Application & Register • Classroom Banking • Custom Credit Cards 3 Blank Checks
3	<ul style="list-style-type: none"> • Decide which day of the week your bank will be open. On that day, spend a few minutes letting kids "come to the bank" to deposit and/or withdraw money. 	
4		
5	<ul style="list-style-type: none"> • Collect New Job Applications. They are due by the end of the week. 	<ul style="list-style-type: none"> • Job descriptions & applications • Employee Tracker



First Quarter, Continued

<p>6</p>	<ul style="list-style-type: none"> • Announce your former Employee of the Month • Announce your new employees 	
<p>7</p>	<ul style="list-style-type: none"> • On Monday, Introduce Market Day • Decide who will be producers and who will be consumers. You can randomly have students pick using the Pick Consumer or Producer Cards, or you can allow students to choose for themselves. I have also had my homeroom be consumers and my switch class be producers. There will be 3 Market Days. Keep track of who is what on the Market Day Tracker for Teacher. • I allow my producers to work in groups of two if they'd like. • Send the Market Day is Coming Parent Letter home to the students that will be producers. The consumers will only have to buy this time. • Distribute the Producer Planning Map to the producers. This will walk them through planning a business. Also give them access to the Pinterest Idea Page. 	<ul style="list-style-type: none"> • Market Day is coming Parent Letter • Market Day Planning Sheet • Pick Consumer or Producer Cards • Market Day Tracker for Teacher • Producer Planning Map • Pinterest Idea Page
<p>8</p>	<ul style="list-style-type: none"> • Check in on your producers • Teach students about check writing and debit card transactions so that they are able to manage their Market Day Store without cash. 	<ul style="list-style-type: none"> • Market Day Debit Card Transaction Slips
<p>9</p>	<ul style="list-style-type: none"> • On Friday, have the Market Day. I give the producers about 20 minutes to set up and hold the sale for about 30-45 minutes. 	



Second Quarter

10	<ul style="list-style-type: none"> • Have students complete Market Day Reflection Sheets • Collect New Job Applications. They are due by the end of the week. 	<ul style="list-style-type: none"> • Market Day Reflections • Job descriptions & applications
11	<ul style="list-style-type: none"> • Announce your former Employee of the Month • Announce your new employees 	
12		
13		
14	<ul style="list-style-type: none"> • Collect New Job Applications. They are due by the end of the week. 	<ul style="list-style-type: none"> • Job descriptions & applications
15	<ul style="list-style-type: none"> • Announce your former Employee of the Month • Announce your new employees 	
16	<ul style="list-style-type: none"> • On Monday, Introduce Market Day • Decide who will be producers and who will be consumers. You can randomly have students pick using the Pick Consumer or Producer Cards, or you can allow students to choose for themselves. I have also had my homeroom be consumers and my switch class be producers. Keep track of who is what on the Market Day Tracker for Teacher. • I allow my producers to work in groups of two if they'd like. • Send the Market Day is Coming Parent Letter home to the students that will be producers. The consumers will only have to buy this time. • Distribute the Producer Planning Map to the producers. This will walk them through planning a business. Also give them access to the Pinterest Idea Page. 	<ul style="list-style-type: none"> • Market Day is coming Parent Letter • Market Day Planning Sheet • Pick Consumer or Producer Cards • Market Day Tracker for Teacher • Producer Planning Map • Pinterest Idea Page
17	<ul style="list-style-type: none"> • Check in on your producers • Teach students about check writing and debit card transactions so that they are able to manage their Market Day Store without cash. 	<ul style="list-style-type: none"> • Market Day Debit Card Transaction Slips
18	<ul style="list-style-type: none"> • On Friday, have the Market Day. I give the producers about 20 minutes to set up and hold the sale for about 30-45 minutes. 	



Third Quarter

19	<ul style="list-style-type: none"> • Have students complete Market Day Reflection Sheets • Collect New Job Applications. They are due by the end of the week. 	<ul style="list-style-type: none"> • Market Day Reflections • Job descriptions & applications
20	<ul style="list-style-type: none"> • Announce your former Employee of the Month • Announce your new employees 	
21		
22		
23	<ul style="list-style-type: none"> • Collect New Job Applications. They are due by the end of the week. 	<ul style="list-style-type: none"> • Job descriptions & applications
24	<ul style="list-style-type: none"> • Announce your former Employee of the Month • Announce your new employees 	
25	<ul style="list-style-type: none"> • On Monday, Introduce Market Day • Decide who will be producers and who will be consumers. You can randomly have students pick using the Pick Consumer or Producer Cards, or you can allow students to choose for themselves. Keep track of who is what on the Market Day Tracker for Teacher. This is the last Market Day. • I allow my producers to work in groups of two if they'd like. • Send the Market Day is Coming Parent Letter home to the students that will be producers. The consumers will only have to buy this time. • Distribute the Producer Planning Map to the producers. This will walk them through planning a business. Also give them access to the Pinterest Idea Page. 	<ul style="list-style-type: none"> • Market Day is coming Parent Letter • Market Day Planning Sheet • Pick Consumer or Producer Cards • Market Day Tracker for Teacher • Producer Planning Map • Pinterest Idea Page
26	<ul style="list-style-type: none"> • Check in on your producers • Teach students about check writing and debit card transactions so that they are able to manage their Market Day Store without cash. 	<ul style="list-style-type: none"> • Market Day Debit Card Transaction Slips
27	<ul style="list-style-type: none"> • On Friday, have the Market Day. I give the producers about 20 minutes to set up and hold the sale for about 30-45 minutes. 	



Fourth Quarter

28	<ul style="list-style-type: none">• Have students complete Market Day Reflection Sheets• Collect New Job Applications. They are due by the end of the week.	<ul style="list-style-type: none">• Market Day Reflections• Job descriptions & applications
29	<ul style="list-style-type: none">• Announce your former Employee of the Month• Announce your new employees	
30		
31		
32	<ul style="list-style-type: none">• Collect New Job Applications. They are due by the end of the week.	<ul style="list-style-type: none">• Job descriptions & applications
33	<ul style="list-style-type: none">• Announce your former Employee of the Month• Announce your new employees	
34		
35	<ul style="list-style-type: none">• Send Home Auction Parent Letter	<ul style="list-style-type: none">• Auction Parent Letter
36	<ul style="list-style-type: none">• Hold your auction.	